



SEIOS Board Meeting Minutes

DATE: March 14th, 2024

LOCATION: Pocatello

BOARD MEMBER ATTENDANCE:

Attendance	Name	Position/Area	Contact
Present	Dan Black	President	dan.black@jacobs.com
Present	Mike Henrickson	Vice President	mhenricksen@idahofalls.gov
Present	Jeremy Coles	Past President	Jeremy.Coles@rexburg.org
Present	Jordan Parker	Secretary/Treasurer	jparker@jub.com
Present	Dave Noel	Past Secretary/Treasurer	dnoel@forsgren.com
Present	Jordan Schall	Area A	jordan.schall@rexburg.org
Present	David Joyce	Area B	david.joyce@rupert.id.us
Conference	Ryan Spanton	Area C	rspanton@globesampson.com
	Rusty Blackner	Area D	rblackner@burlyidaho.org
Present	Travis McClure	Area E	travis@advpump.com
Present	Jeremy Jensen	Area F	jjensen@cogentcompanies.com

Agenda:

Starting: 10:00am

1. Previous Meeting Minutes:

- Discussion: **Jordan P. read over previous minutes.**
- Acceptance: **Minutes accepted by all.**

2. Financial Report:

- \$ 2526.54 in checking and \$ 503.04 in savings. Conference - \$ 154.99.
Finances moved and seconded for approval by all.

3. 2024 Class Schedule

- Feb – Rexburg (3), Collections (Wastewater) **Jordan S.**
- April – Rupert (3), Inland Environmental (Wastewater Chemistry) – **Dave Joyce**
- May – Nampa - Annual Conference
- June – Twin Falls (6), Huber, Vaughan, & Westech (**Short School**) **Rusty B. and Ryan S.**
- Aug – Franklin (3), Review (Wastewater) **Jeremy J.**
- Oct – Pocatello (3), Lagoon Biology (Wastewater) **Travis M.**
- Dec – Location TBD (Christmas)

Ryan to let Rusty know about June meeting.

Calendar is posted on the website



4. Membership:

- Renewal
- Contact – phone, email, website, tracking
- Certificates to vendors (4) Jacobs, Cogent, Knudson, Integrity Pump Solutions.
- Jordan P. to check mailbox today (Jordan received key from Dave today) 3/14/24
- Jordan P. to get with Merry Friday 3/15/24 about obtaining list from Jotform website.

- Operator - \$15 each, Corporate - \$150 with 2 memberships
Motion to increase operator membership fees from \$15 to \$25 in 2025. Moved and seconded, unanimous approval.
Motion to increase corporate membership fees from \$150 to \$250 in 2025. Moved and seconded, unanimous approval.

- Reach out to all - Tracking who has and not paid
- Starts in March
- Billing person contact on form
- Verification of Rec. on website

5. Annual Conference:

- Mark Branscome (Idaho Regional Director)
 - Need new director from our region. Jeremy Jensen has opted to take this position for 2025.
 - Need to figure out regional director nomination process (Need packet info from?)
- Conference in Boise Area – **Nampa Civic Center 311 3rd Steet South Nampa ID 83651**
- Dates – **May 19-22**
 - 2025 Venue is already booked: Bluecross event Center/Mountain America Center. Need hotel options.

6. Operator of the Year:

- Plaque Distributions (photos) These have been distributed. (one left to distributed– Integrity Pump Solutions Inc.) Mike to get plaques and photos from Pocatello and Idaho Falls. Jordan P. to deliver EIRSD.
- 2024 – 4 Categories:
 - Plant
 - Lab
 - Collections
 - Industry Professional Jordan P. to update form on web.



7. Other Discussion:

- At conference in May:
 - Watch for ideas at conference to make enjoyable.
 - How to get vendor interaction at conference.
 - Flyer for vendors at Boise to give out while at conference to get vendors to next year's conference in our area. (Mike H. to make flyer)
 - Offer QR code for Hoody/T-shirt/Hat for 2025 conference.
 - Set up committee to assist with conference.
- Set up Teams meeting invite for those that cannot make it to the board meeting occasionally.
- Discussion on providing webinar for training. This option is already out there, our trainings provide in-person interaction.
- Need to get \$300 to PNCWA conference nominees from our area if attending for 2024.
 - 2023 attendees did not receive gift cards. Jordan P. to get a \$300 gift card for Jordan S. and Dan B. for last year PNCWA attendance.

Adjourn.