



# SEIOS Board Meeting Minutes

DATE: July 11th, 2024

LOCATION: Idaho Falls

## BOARD MEMBER ATTENDANCE:

| Attendance | Name            | Position/Area            | Contact  |
|------------|-----------------|--------------------------|--|
|            | Dan Black       | President                | <a href="mailto:dan.black@jacobs.com">dan.black@jacobs.com</a>               |
| Present    | Mike Henrickson | Vice President           | <a href="mailto:mhenricksen@idahofalls.gov">mhenricksen@idahofalls.gov</a>   |
| Present    | Jeremy Coles    | Past President           | <a href="mailto:Jeremy.Coles@rexburg.org">Jeremy.Coles@rexburg.org</a>       |
| Present    | Jordan Parker   | Secretary/Treasurer      | <a href="mailto:jparker@jub.com">jparker@jub.com</a>                         |
|            | Dave Noel       | Past Secretary/Treasurer | <a href="mailto:dnoel@forsgren.com">dnoel@forsgren.com</a>                   |
| Present    | Jordan Schall   | Area A                   | <a href="mailto:jordan.schall@rexburg.org">jordan.schall@rexburg.org</a>     |
| Present    | David Joyce     | Area B                   | <a href="mailto:david.joyce@rupert.id.us">david.joyce@rupert.id.us</a>       |
|            | Ryan Spanton    | Area C                   | <a href="mailto:rspanton@globesampson.com">rspanton@globesampson.com</a>     |
| Present    | Rusty Blackner  | Area D                   | <a href="mailto:rblackner@burlyidaho.org">rblackner@burlyidaho.org</a>       |
| Present    | Travis McClure  | Area E                   | <a href="mailto:travis@advpump.com">travis@advpump.com</a>                   |
| Present    | Jeremy Jensen   | Area F                   | <a href="mailto:jjensen@cogentcompanies.com">jjensen@cogentcompanies.com</a> |

## Agenda:

Starting: 10:00am

### 1. Previous Meeting Minutes:

- o Discussion: **Read over minutes.**
- o Acceptance: **Accepted**

### 2. Financial Report:

- o \$ 3,232.20 in checking and \$ 503.04 in savings. Conference - \$ 154.99.

### 3. 2024 Class Schedule

- o Feb – Rexburg (3), Collections (Wastewater) **Jordan S.**
- o April – Rupert (3), Inland Environmental (Wastewater Chemistry) – **Dave Joyce**
- o May – Nampa - Annual Conference
- o June – Twin Falls (6), Huber, Vaughan, & Westech (Short School) **Rusty B. and Ryan S.**
- o Aug – Franklin (3), Review (Wastewater) **Jeremy J.** – **Emily N from Stantec Franklin City Hall 9:00 AM. With new CEU requirements, we need to put the bio and class info on the back of the certificate.**
- o Oct – Pocatello (3), Lagoon Biology (Wastewater) **Travis M.**
- o Dec – Location TBD (Christmas)

*Calendar is posted on the website*

### 4. Membership:

- o Renewal
- o Contact – phone, email, website, tracking
- o Jordan P. to get list from Jotform website to populate the SEIOS website.



- Operator - \$15 each, Corporate - \$150 with 2 memberships
- Reach out to all - Tracking who has and not paid
- Starts in March
- Billing person contact on form
- Verification of Receipt. on website.
- Have secretary look into updating the website, something similar to SWIOS (have Alysa look at this)

#### 5. Annual Conference:

- Mark Branscome (Idaho Regional Director)
  - Need new director from our region. Jeremy Jensen has opted/been nominated to take this position for 2025.
- Conference in Idaho Falls 2025 (May)
  - 2025 Venue is already booked: Bluecross event Center/Mountain America Center. Need hotel options.
  - Activities: Cornhole Comedian, Poker, Golf, Hockey?? (no weapons allowed in facility)
  - Conference committee:
    - Vendors (Travis M.)
    - Venue (Mike H.)
    - Training (Jeremy C.)
  - Classes on: Collections, Pretreatment, Water, Lab/Pretreatment
  - Put a booklet together for the conference (classes for CEU's)
  - Set class rooms based on topic
  - Vendor location?
  - Hotel for nearby stay
  - Parking lot – plenty for parking lot display for trucks or equipment.

#### 6. Operator of the Year:

- Plaque Distributions (photos). Completed. Did not get a photo of Issac G. yet.
- 2024 – 4 Categories:
  - Plant
  - Lab
  - Collections
  - Industry Professional Jordan P. to update form on web.

#### 7. Other Discussion:

- At conference in May: (Ideas carried over from last meeting)
  - Watch for ideas at conference to make enjoyable.
  - How to get vendor interaction at conference.

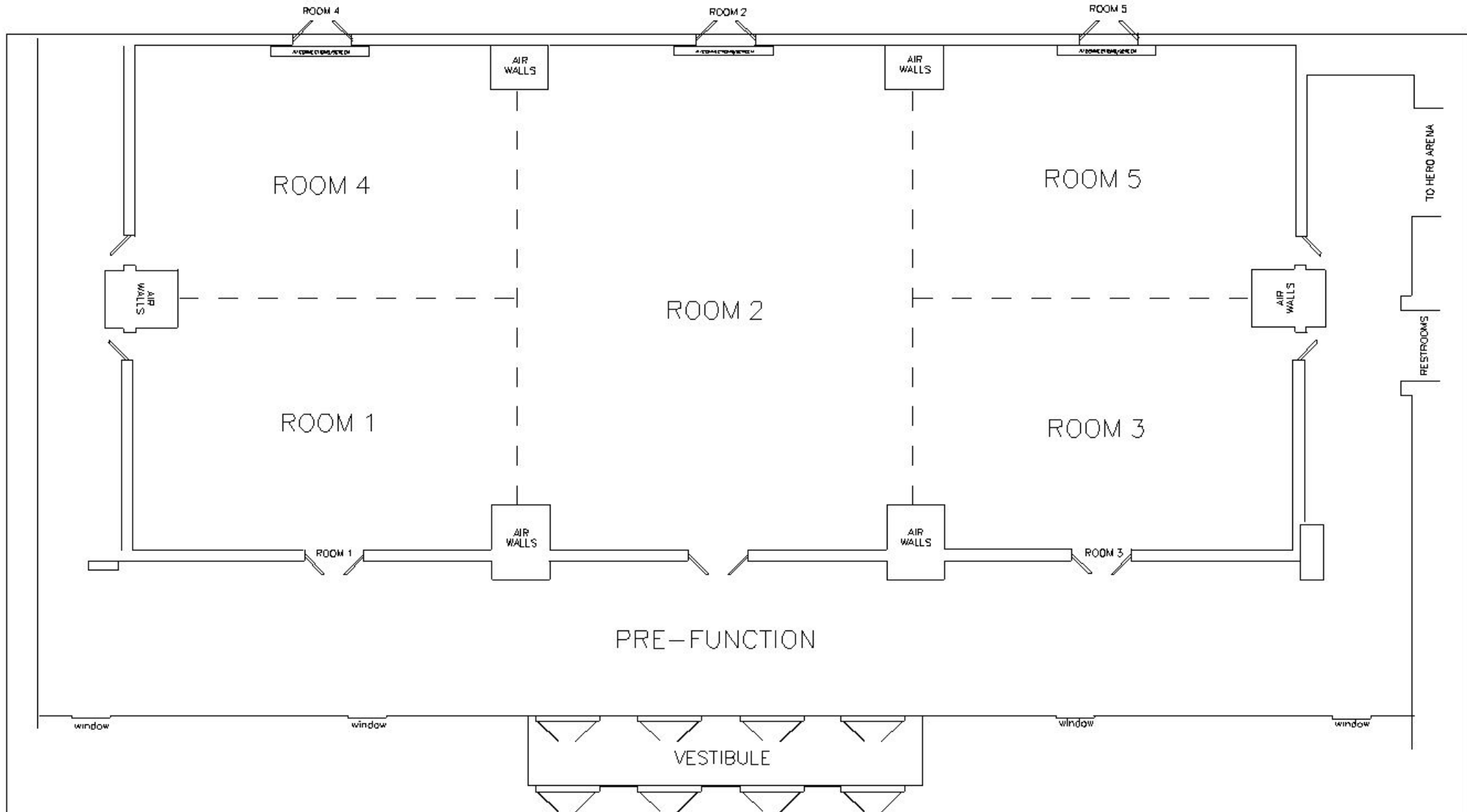


- Flyer for vendors at Boise to give out while at conference to get vendors to next year's conference in our area. (Mike H. to make flyer)
- Offer QR code for Hoody/T-shirt/Hat for 2025 conference.
- Set up committee to assist with conference.
- Set up Teams meeting invite for those that cannot make it to the board meeting occasionally. (still need to do this)
- Need to get \$300 to PNCWA conference nominees from our area if attending for 2024.
  - 2023 attendees did not receive gift cards. Jordan P. to get a \$300 gift card for Jordan S. and Dan B. for last year PNCWA attendance.
  - 2024 Shaun Robinson also to receive \$300 for PNCWA.
- Christmas Party – Jeremy C. to reserve flight museum

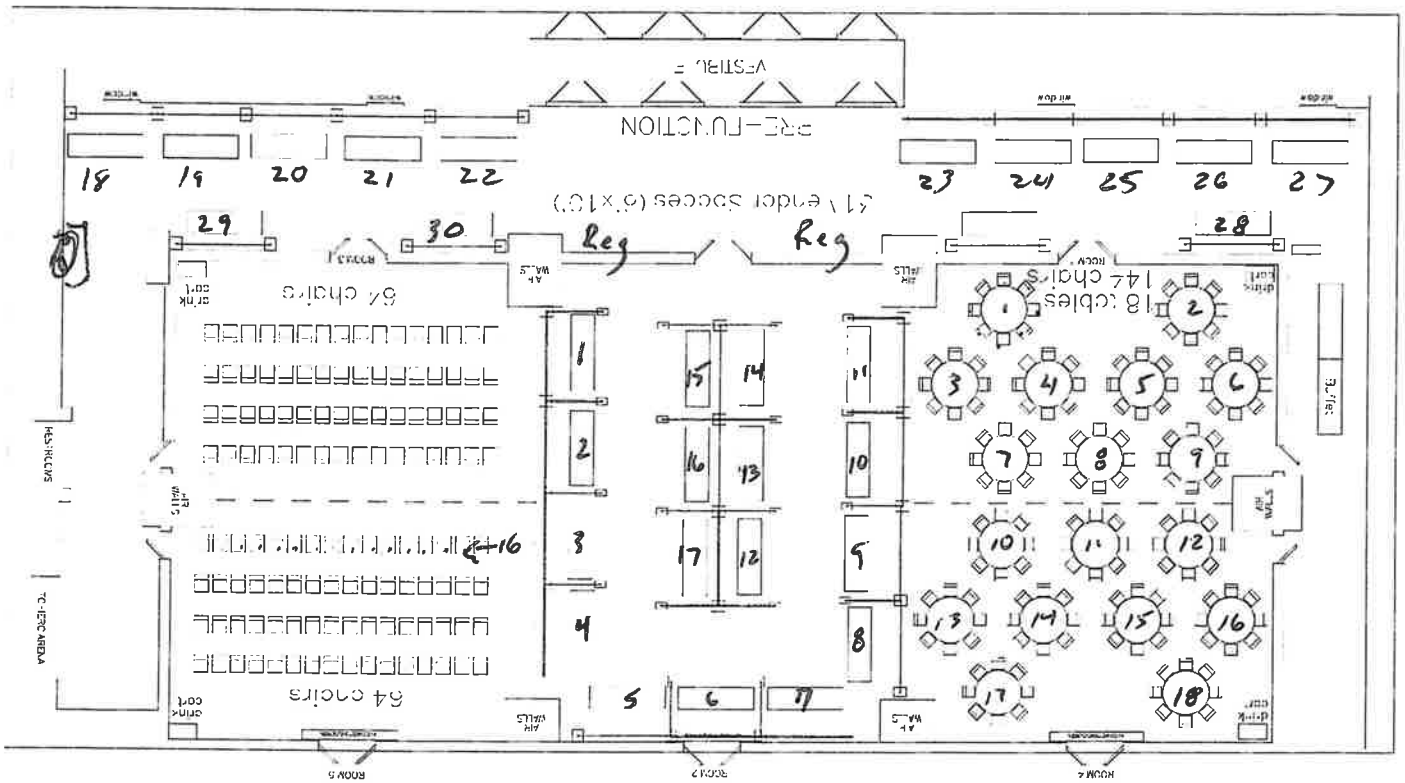
Adjourn.

After meeting we met at the MAC event center for a tour and room layout for conference in May of 2025.

Attached is a layout of the conference venue.



# 42<sup>nd</sup> Annual



30 Vendor Tables Max

8 per table  
 West is \$ 700  
 IRWA - 775