



# 2022 39TH ANNUAL



## Idaho Water & Wastewater Operator's Conference Vendor Rules & Regulations

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May 22-25 at Snake River Event Center  
780 Lindsay Blvd, Idaho Falls, ID 83402

**CONFERENCE MANAGEMENT:** SEIOS, as it appears in conference documentation, including the following rules and regulations, shall mean Southwest Idaho Operators Section or its members, officers, committees, agents or employees. The SEIOS conference committee representatives will determine the interpretation and enforcement of the following regulations. The decision of the SEIOS conference committee representatives is final.

**AISLE SPACE:** All aisle space is under control of the SEIOS conference committee and must not be used in any way for exhibit space.

**BOOTH ASSIGNMENT:** No exhibitor will assign, sublet, or share the space assigned without the knowledge and consent of the SEIOS conference committee.

**CANCELLATION OF SHOW:** Should the conference and exhibition be canceled, postponed, or abandoned due to fire, strikes, weather, or other uncontrollable circumstances before the opening date, the Vendor Application and Contract will not be binding and exhibitors will receive refunds.

**CONTRACT:** The Exhibit Rules and Regulations shall become part of the contract between the vendor and SEIOS. All points not covered are subject to decision of the SEIOS conference committee. Applications will not be accepted unless accompanied by a signed copy of the Exhibit Rules and Regulations.

**Damage Liability:** Vendors are liable for any damage caused by the exhibit, vendor, or vendors representative to persons or property, including but not limited to building floors, walls, columns, or other hotel property.

**EARLY TEAR-DOWN:** Removal or "tear-down" of display prior to the close of the conference is prohibited unless prior arrangements are made with and agreed to by the SEIOS conference committee.

**ELIGIBLE EXHIBITS:** The SEIOS conference committee reserves the right to determine the eligibility of any company or product for inclusion in the conference, and reserves the right to reject, evict, or prohibit any exhibit, in whole or in part, or any vendor, or his/her representative, with or without giving cause.

**ENDORSEMENT:** SEIOS does not in any way imply endorsement of any product or service of any vendor by entering into the vendor contract.

**EQUIPMENT DEMONSTRATION:** Equipment being demonstrated must be set at least two feet from the aisle line of the exhibit. Space must be left within the exhibit area to absorb the booth personnel and spectators. Should spectators interfere with the normal traffic flow in the aisle, overflow into neighboring exhibits, or divert aisle traffic, the demonstration must be limited or eliminated.

If moving equipment or displays with moving parts are being used, they must be presented and function in a safe manner, with appropriate safeguards, to ensure the safety of all present in the exhibition venue.

The SEIOS conference committee reserves the right to restrict demonstrations, literature, or entertainment which SEIOS deems objectionable or disruptive to the overall character of the conference. The Standards of Decorum clause of these rules and regulations applies to all activities.

**FIRE, SAFETY AND HEALTH:** The vendor agrees to accept full responsibility for compliance with local, city, and state fire, safety and health ordinances regarding the installation and operation of equipment. All exhibit materials and equipment must be reasonably located within the booth and protected by safety guards and devices where necessary to prevent accidents and injury to spectators.

**INTERPRETATION AND AMENDMENT:** The SEIOS conference committee has full power to interpret or amend these rules and regulations. SEIOS promises full cooperation for a successful show and will be pleased to work with the vendors toward this end.

**NON-LIABILITY:** The vendor agrees to make no claim for any reason whatsoever against SEIOS, the Snake River Event Center, and other contractors for loss, theft, damage, or destruction of goods; nor for any injury to the vendors self or an agent representing the vendor; nor for any damage of any nature or character, including any damage to the vendors business by reason of failure to provide space for the exhibit, or the removal of the exhibit; nor the failure to hold the conference as scheduled; nor for any action of any nature of the SEIOS or its members, officers, committees, agents, or employees. The vendor further agrees to indemnify and defend SEIOS and its members, officers, committees, agents, or employees against any claim arising out of the display of a product or services at the event in question.

**PHOTOGRAPHS:** Only the vendor may grant permission to have their exhibit and/or product photographed or videotaped. Any vendor collecting images of another exhibit or product, without permission, must delete the image upon request.

**REFUNDS:** SEIOS will refund 50% of the amount paid for booth space if written cancellation is received 1 month prior to the conference. Failure to provide written notice of cancellation, or failure to appear at the conference, relieves SEIOS of any obligation to refund.

**RELOCATION OF EXHIBITS:** The SEIOS conference committee reserves the right to alter locations of exhibits if deemed advisable and in the best interest of the conference.

**SALES:** Order taking is permitted, provided that all transactions are conducted in a manner consistent with the professional nature of the conference.

**STANDARDS OF DECORUM:** Demonstrations and/or entertainment, whether using models, professional demonstrators, or company personnel, must be carried out within the boundaries of decorum of the overall character of the conference in content and costuming.

**UNOCCUPIED SPACE:** The SEIOS conference committee reserves the right, should any vendor space remain unoccupied on the opening day, to rent paid space to another vendor, or use paid space for such purpose as it may see fit without liability on its part.